

沙田蘇浙公學  
「2024/2025 中一新生註冊」須知

(一) 註冊日期及地點

日期：11-7-2024 (星期四) 或 12-7-2024 (星期五)

時間：上午 9 時至下午 12 時 30 分及下午 2 時至 4 時

地點：本校地下多用途中心

(二) 所需文件

1. 教育局發出的「派位證」及「入學註冊證」正本
2. 學生身份證或出生證明書正本及副本
3. 住址證明影印本 (如水費單、電費單)
4. 家長銀行賬戶影印本 (列有賬戶持有人姓名及賬戶號碼)  
供填寫自動轉賬表格之用

註：以上各項文件僅供學校行政用途，並絕對保密。

(三) 注意事項

獲派本校的中一新生須與家長／監護人一同到本校註冊。如學生家長／監護人因事未能於註冊日陪同新生到本校註冊，可委託代表帶同《中一學生註冊授權書》到本校辦理註冊手續，授權書必須經由有關小學校長加簽及蓋上校印方為有效。

## Kiangsu-Chekiang College (Shatin)

### Notes for “2024/2025 Registration of New F.1 Students”

#### (1) Date and place of registration

Date: 11-7-2024 (Thursday) or 12-7-2024 (Friday)

Time: 9:00 a.m. to 12:30 p.m. and 2:00 p.m. to 4:00 p.m.

Location: Multi-Purpose Centre, G/F

#### (2) Required documents

1. Original copies of the “Allocation Slip” and “Admission Slip” issued by the Education Bureau
2. Original and duplicate copies of the student’s ID card or birth certificate
3. A photocopy of address proof (such as water bills and electricity bills)
4. A photocopy of the parent’s bank account (with the account holder’s name and account number listed) for filling in the autopay form

Note: The above documents are solely for administrative purposes and will be kept strictly confidential.

#### (3) Points to note

New F.1 students assigned to our school must register in person with their parents / guardians. If the parent / guardian of a student is unable to accompany the student to the school for registration on the registration day, he / she can authorise a representative to bring the “Letter of Authorisation for Registration of Secondary 1 Students” to the school for registration. The Letter of Authorisation is valid only after it has been endorsed by the school head of the respective primary school.