

KIANGSU-CHEKIANG COLLEGE (SHATIN)

Ref. No.: 4

September 20, 2019

Dear Parents

Swimming Gala

This is to inform you that the school's 35<sup>th</sup> Swimming Gala will be held on Friday, October 11, 2019 from 8:10 a.m. to 12:15 p.m. at the Ma On Shan Swimming Pool. Students should attend the gala punctually and pay attention to safety precautions.

Furthermore, parents are cordially invited to take part in the Prize Presentation and Closing Ceremony on that day at 11:00 a.m. It will be our honour to have your presence, please complete and return the reply slip to the Class-teacher on or before Friday, October 4, 2019. Should you have any queries, please feel free to contact Ms Ma Man Ha at 2697 2179.

In case of adverse weather, please pay attention to the special announcement released by the school via the school webpage and instant messaging system.

Yours faithfully

CHAN NGA LAI  
Principal

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REPLY SLIP

To: The Principal  
Kiangsu-Chekiang College (Shatin)

Dear Sir

I acknowledge receipt of your notice regarding the school's 35<sup>th</sup> Swimming Gala to be held on Friday, October 11, 2019 at the Ma On Shan Swimming Pool. I \*would / would not like to attend the Prize Presentation and Closing Ceremony on that day.

Name of student : \_\_\_\_\_  
Class : \_\_\_\_\_  
Signature of parent : \_\_\_\_\_  
Name of parent : \_\_\_\_\_  
Date : \_\_\_\_\_

\* Delete where inapplicable