

KIANGSU-CHEKIANG COLLEGE (SHATIN)

Ref. No.: 1 (F.3)

Dear Parents

Arrangement for the New School Year 2017-2018

Please kindly note the following:

1. School Hours

The school hours of Monday, September 4 and Tuesday, September 5 will be from 8:10 a.m. to 12:05 p.m. Normal school hours will resume as from Wednesday, September 6, 2017 with classes start at 8:10 a.m. and dismiss at 4:00 p.m.

2. Student's Handbook and Guidelines To Students

The school regulations, rules governing leave, tests & examinations, promotion & repeat, award & penalty, non-submission of assignment and contingency measures for bad weather, etc. are listed in the Student's Handbook and Guidelines To Students. Parents please sign on the designated area and return them to class-teacher for checking. Student's Handbook should be checked on Monday, September 4, 2017. The Guidelines To Students will be distributed to students later and should be checked on the following day.

3. Exercise Books

The price for one set of exercise books for school year 2017-2018 is listed at Appendix I. If you wish to buy whole set of exercise books for your child, please directly pay the charges to the Shanghai Commercial Bank Ltd. with the attached pay-in-slip or by cheque (Account payable to The Incorporated Management Committee of Kiangsu-Chekiang College (Shatin) with student's name and class on the back) and return the student copy of the slip or cheque to class-teacher on or before Wednesday, September 6, 2017.

4. Newspapers, Tools on Career Mapping, English Learning Scheme, Wise Learning Scheme and MTR Student Travel Scheme

Students may order newspapers, Tools on Career Mapping and join the above-mentioned schemes through the school. Details are listed at Appendix II. Please complete the reply slip to indicate the items of which you wish to join and calculate the total payment amount accurately. The payment methods of this item are the same as item 3.

5. School Textbooks Assistance / Student Travel Subsidy / Subsidy for Internet Access Charges

The School Textbooks Assistance Scheme / Student Travel Subsidy Scheme / Subsidy for Internet Access Charges will continue to administer in school year 2017-2018. Students who have applied for the above mentioned subsidy may forward the eligibility certificate of which issued by the Student Financial Assistance Agency to class-teacher on or before Friday, September 8, 2017. If the certificate has not been received on that date, please forward it to class-teacher at once when you get it. Any student wishing to apply for the said subsidy may obtain the application form from the General Office.

(Students who live at Wo Che Estate, Lek Yuen Estate, Upper Wo Che and Lower Wo Che, Shatin should not apply for the Student Travel Subsidy.)

6. Others

Students have to hand in 8 photos of size 1" x 1.5" in school uniform to class-teacher on Wednesday, September 6, 2017. The photos will be used for the student card, student registration card and report card, etc.

Yours faithfully

WONG CHONG YEE
Principal

September 1, 2017