

KIANGSU-CHEKIANG COLLEGE (SHATIN)

Ref. No. : 22

December 6, 2017

Dear Parents

The 36th Graduation Ceremony cum Students' English Musical Performance and the School Open Day

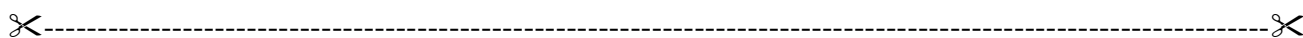
The 36th Graduation Ceremony cum Students' English Musical Performance of the school will be held on Thursday, December 14, 2017 at 4:30 p.m. Our alumnus, Mr Lau Sik Suen Kelvin has kindly consented to officiate at the Ceremony. All students should attend the ceremony and the school day will end about two hours later than normal. There will be no school on the following day, viz. December 15, 2017 but student helpers of the Open Day (as notified by the parent's letter) are kindly requested to come to the school for the preparation works. The Open Day will be held on December 16, 2017 and there will be no lessons of the remedial and weekend tutorial classes. Parents, students and your friends are all welcome. Details of the Open Day are as follows:

Date & Session	16-12-2017 Session 1	16-12-2017 Session 2
English Musical Performance	11:00 am – 11:45 am	3:15 pm – 4:00 pm
Exhibition	11:45 am – 1:15 pm	4:00 pm – 5:30 pm

Please complete and return the reply slip to the class-teacher on or before Tuesday, December 12, 2017. Thank you for your attention.

Yours faithfully

WONG CHONG YEE
Principal



REPLY SLIP

To: The Principal
Kiangsu-Chekiang College (Shatin)

Dear Sir

I acknowledge receipt of your notice regarding the 36th Graduation Ceremony cum Students' English Musical Performance and the School Open Day of the school will be held on December 14 and December 16, 2017 respectively and there will be no school on December 15, 2017.

Name of student : _____
 Class : _____
 Signature of parent : _____
 Name of parent : _____
 Date : _____